



## N.W. Polymer Clay Guild Class Proposal Form

**1. Class description** - include techniques or some detail on what students would learn in the class plus any prerequisites. Include a short description that could be used to promote the class:

**Short description for promo:**

**2. Image(s)** of class samples labeled this way: Lastname\_classtitle1 (or appropriate number)  
These can be attached in email. Images should be 300 dpi at around 4" on longest side.

**3. Length of class:** how many hours a session/how many sessions total, (example: 3 hours/2 sessions): [classes will run 9-12/1:30-5 so either half day or full day classes are requested]

**5. What you expect to be paid per student for this class:** \$\_\_\_\_\_ per student

**6. Minimum and maximum number of students you will teach?** \_\_\_\_\_ min./\_\_\_\_\_ max.

**7. Is there a materials fee?** \_\_\_\_\_ Yes \_\_\_\_\_ No      **Amount:** \$\_\_\_\_\_ per student

**Please list supplies included in materials fee:**

**7. List of what students should bring to the class, (supplies list can be attached):**

**8. Dates or days you propose to teach this class:**

**Add pages as needed. ALL of these pieces of info are required for your proposal to be considered.**

**Please submit in email to our Clay Camp committee:**

Maria Brown: mariajambrown@yahoo.com (for our website)

Kim Day: polymerclay@gmail.com